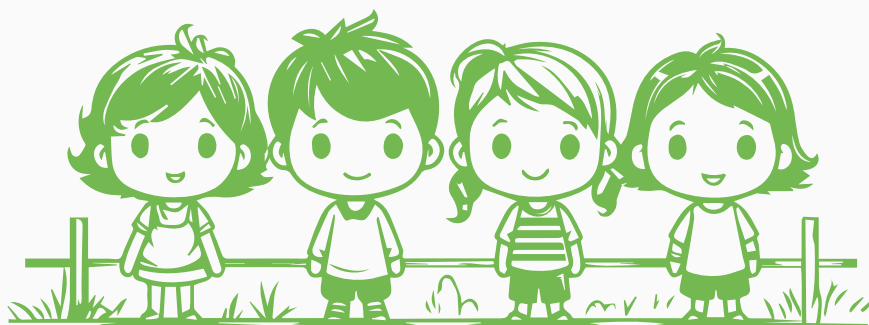


AURYN ASSOCIATION'S POLICY FOR THE PROTECTION AND GOOD TREATMENT OF CHILDREN



ASOCIACIÓN
AURYN

EDUCACIÓN Y PARTICIPACIÓN

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1 WHAT IS IT?

This document is a statement of intent that demonstrates our association's commitment **to protecting all children and adolescents** who attend our youth center and creating a safe and protective environment for them.

It also promotes the **prevention of abuse and mistreatment** by developing a culture of good treatment, implementing a staff selection and training strategy, rigorous management systems, and clear and shared action protocols.

The commitments of the professionals, volunteers and collaborators of the AURYN Association are:

- Promote respect for the dignity of all children and adolescents, the realization and protection of all their rights, and the pursuit of their best interests.
- Listen to the needs and requests of children and adolescents, maintaining an attitude of respect and acceptance.
- Develop initiatives that allow children and adolescents to express themselves freely and confidently.
- Inform, educate, and guide children and adolescents about activities and behaviors that may constitute a violation of their rights or a crime.
- Provide all staff and collaborators with information and tools that foster and promote good treatment, as well as prevent or combat abuse.
- Generate and promote safe environments for the development and well-being of children and adolescents.

2. WHY DEVELOP IT?

Because our association has a **moral and legal duty** to protect the children and adolescents who attend the center.

AURYN works to defend and promote children and adolescents through prevention, training, and participation. Our mission is to carry out community development and socio-educational interventions from a Children's Rights perspective.

Human rights apply to all age groups; children generally have the same human rights as adults. But because they are especially vulnerable, they need specific rights that recognize their need for special protection.

The Convention on the Rights of the Child establishes the rights that must be realized so that children can develop their full potential and not suffer from hunger, need, abandonment, and abuse. It reflects a new vision of childhood. Children are not the property of their families, nor are

they defenseless objects of charity. They are human beings and also the holders of their own rights.

The Convention and its acceptance in so many countries have served to uphold the fundamental human dignity of all children and the urgent need to ensure their well-being and development.

3. WHAT IS IT FOR?

To ensure the following principle: all children have the same rights to protection from potential harm. Therefore, all the protection actions we carry out are guided by the **principle of the best interests of the child**.

So that everyone involved in the association, whether professional, volunteer, or collaborating, is clear about the measures and procedures to be followed to ensure this principle.

4. DEFINITIONS FOR THE PROTECTION OF CHILDREN AND ADOLESCENTS

First, we classify children's needs according to Félix López, and then we mention the types of lack of protection.

PHYSICAL AND BIOLOGICAL NEEDS

- FEEDING
- TEMPERATURE
- HYGIENE
- CLEANING
- DREAM
- PHYSICAL EXERCISE (games, activities, etc.)
- HEALTH

COGNITIVE NEEDS

- SENSORY STIMULATION
- PHYSICAL AND SOCIAL EXPLORATION
- UNDERSTANDING PHYSICAL AND SOCIAL REALITY

EMOTIONAL AND SOCIAL NEEDS

- EMOTIONAL SECURITY

- NETWORK OF SOCIAL RELATIONS
- PARTICIPATION AND PROGRESSIVE AUTONOMY
- KNOWLEDGE OF ONE'S OWN BODY AND DEVELOPMENT OF THE
- SEXUALITY
- PROTECTION AGAINST IMAGINARY RISKS
- RECREATIONAL INTERACTION

THE MINOR IS UNPROTECTED IF:

- IF ANY OF THE BASIC NEEDS ARE NOT COVERED
- IF YOU SUFFER OR ARE AT RISK OF SUFFERING PHYSICAL/EMOTIONAL HARM

This lack of protection is due to the behavior (by action or omission) of parents or caregivers.

- CAUSING: physical, verbal, sexual aggression,... ABUSE

- BY OMISSION: lack of health surveillance, lack of supervision, when they are not guaranteed emotional needs, NEGLECT

TYPES OF LACK OF PROTECTION:

PHYSICAL ABUSE:

"The child or adolescent has suffered or is at risk of suffering physical harm as a result of the actions of the parent or guardian."

NEGLECT:

"The child or adolescent has suffered or is at risk of suffering physical or psychological harm because their needs (physical, psychological, safety, educational) have not been adequately met, as a result of the incapacity of their parents or caregivers."

PSYCHIC ABUSE:

"The child or adolescent has suffered or is at risk of suffering serious emotional harm as a result of the actions of their parent or guardian." "In some cases, it includes actions by other people who are part of the household."

SEXUAL ABUSE

"Any sexual contact or interaction between the guardian, custodian, or parent of a minor, in which the adult, who by definition has power over the child or adolescent, uses the minor for sexual stimulation of themselves, the child, or another person."

OTHER TYPES OF SITUATIONS OF UNPROTECTION

- ABANDONMENT
- INABILITY OF THE MOTHER TO CONTROL THE CONDUCT OF THE CHILD OR ADOLESCENT
- OTHERS: Corruption, begging...

5. CODE OF GOOD TREATMENT

- This code of conduct is based on the principles enshrined in the Convention on the Rights of the Child, embodied in the AuryN Association's good treatment policy, which makes the protection of children and adolescents an absolute priority for our organization. Through this code, the AuryN Association expresses its firm commitment to combating all forms of physical or psychological abuse, sexual abuse, neglect, negligence, and exploitation of children and adolescents. Therefore, this code is binding on educators, volunteers, and interns. This code of good treatment will help us address various ethical dilemmas that may arise in the course of our work, providing a series of standards and values to follow. In short, the purpose of the code is to assume shared responsibility for the safety of children and adolescents.
- Smoking, drinking alcohol, and consuming any type of narcotic substance are prohibited in the Association's spaces, surrounding areas, and during activities.
- It is the individual's duty to treat all members of the Association with respect and consideration, especially children and adolescents. Any type of discrimination or contempt based on social, cultural, or ethnic origin, disability, or any type of special need, as well as degrading abuse, physical or humiliating punishment, and threats against children and adolescents, will be grounds for sanction and/or expulsion.
- Any observation of fights, humiliation, abusive behavior, or bullying among peers should be addressed by controlling the situation, protecting the affected individuals, and reporting it to the Board so that appropriate measures can be taken.
- When communicating with children and adolescents within the scope of the Association's activities and under its name, any obscene gesture, inappropriate contact (hugging, caressing, frequent and focused kissing of the same person, or sexual act), or verbal or nonverbal message that could be misinterpreted will be grounds for sanction and/or expulsion. It is advisable to apply the two-adult rule, ensuring that a second adult is always present or within reach when working with children and adolescents, as well as keeping a door open and spaces accessible. Under no circumstances may children be invited into one's own home.
- The information collected and processed by the Association on children and adolescents is completely confidential and private, and it is the individual's responsibility to maintain

this confidentiality at all times. Comments on their information may not be made in the media, on social media, or in group messaging groups.

- Employees, volunteers, or interns will not request or provide their own data to children and adolescents. In addition to personal data, this group will include phone numbers, social media data, friend requests, or email accounts.
- Out of respect for the image of minors attending the Association, photographs may not be taken without the permission of their parents. If such permission exists, they will be taken by the organization's communications manager, ensuring that the images of children and adolescents are respectful and free of inappropriate poses. These photographs may not be uploaded to social media or group messaging apps, except on authorized networks and media. The person whose profile appears as the sender of the image is responsible, whether or not that person took it.
- Because modern cell phones include apps and technology that allow for taking photos, sending messages, and other inappropriate uses, their use will not be permitted by staff, volunteers, interns, or children during the activities. For emergency situations, the Association's landline will be available to parents or legal guardians. Volunteers must leave the activity area in case of calls or unavoidable duties, informing the Coordinator so that the activities can continue properly.
- Any suspicion, indication, or observation related to any of the above situations must be reported to the Association's Board of Directors. Failure to do so is considered an omission and is also grounds for sanction.
- For the proper development of the Association's activities, volunteers must notify the Coordinator in advance of their absence from an activity. During activities, it is the responsibility of employees, volunteers, and interns to always monitor the children and adolescents.

6. DATA PROTECTION PROCEDURES IN THE CHILD PROTECTION POLICY

- Protecting children's personal data is essential to ensuring their privacy, safety, and rights.
- Only the data strictly necessary to fulfill the objectives of the program or activity is collected, always clearly informing parents, guardians, or legal guardians about what data is being collected and why.
- Before collecting data, explicit consent is obtained from parents, guardians, or caregivers, ensuring that they understand how the data will be used and that they can withdraw their consent at any time.
- Only authorized personnel have access to children's and adolescents' personal data, and this data is stored in secure locations, protected against unauthorized access, loss, or theft.

- Data is used only for stated purposes, such as educational activities, healthcare, or protection, and is not shared with third parties without authorization.
- Parents, guardians, and, to the extent possible, children and adolescents themselves are guaranteed the right to access, rectify, or request the deletion of their data at any time.
- All staff involved receive training on the importance of data protection and best practices for handling information safely and ethically.
- In the event of a data breach or loss, immediate protocols are activated to inform affected parties and take corrective action.
- The data protection policy is periodically reviewed to adapt to legal or technological changes, always ensuring the effective protection of children.

7. HOW DO WE APPLY IT?

We develop two types of procedures: prevention and action in case of arrest.

PREVENTION

- ✓ We include the **participation** of children and adolescents as a principle of our organization for their empowerment and self-protection.
- ✓ We provide **training and dissemination** of information on Children's Rights for educators, parents, and children.
- ✓ We implement **welcoming processes** for people who begin participating in Aurnyn.
- ✓ We designate a **focal person** responsible for addressing all protection-related issues.
- ✓ We have an **internal manual of good treatment/code of conduct**.
- ✓ We conduct a **professional and volunteer staff selection process** that includes requesting a sworn statement stating that they have no history of child abuse or mistreatment.

ACTION IN CASE OF DETECTION

Actions initiated in cases of confirmed or suspected abuse must be carried out with respect for the dignity of each person.

In the event of a detection or suspicion, the focal person will be notified. Children, families, and individuals in general can report it in person to any trusted Aurnyn professional, the Local Focal Point for Protection and Good Treatment, or use the telephone line and/or email.

The focal person (the entity's coordinator) will be responsible for continuing the procedure to safeguard the child and adolescent and communicating the situation to the relevant agency.

1. Complaint procedure

"If you suspect that a child is at risk or has been abused, you should immediately contact a trusted educator or the organization's focal point by calling 673422506 or sending an email to coordinacion@asociacionauryn.org . These people will assess the situation and, if necessary, refer the child to specialized services." The person responsible for the AURYN ASSOCIATION'S PROTECTION AND GOOD TREATMENT POLICY will be the Association's Coordinator.

2. Referral system to external services

"If a risk situation is detected, the responsible staff will refer the minor to the municipal social or child protection services.

3. Staff Responsibility:

"All staff must report any suspicions or risk situations to the organization's security officer, who will coordinate referrals to appropriate external services and ensure the confidentiality of the case."

4. Confidentiality and protection of minors:

"Reports and referrals will be handled confidentially, respecting the privacy of the minor and their family, and always prioritizing their well-being and safety."

5. Training and awareness raising

"Staff will receive regular training on how to identify risk situations and the steps to follow to refer minors to protection systems outside the organization."

8. WHAT TOOLS DO WE HAVE?

To develop this policy, we rely on diagnostic, monitoring, and evaluation tools. These documents facilitate the work of those responsible and ensure that our entire association understands them.

DIAGNOSIS. We have **risk indicator sheets** for potential situations of lack of protection for children and adolescents that assess risk factors from the perspective of the child, family, and social environment.

MONITORING AND EVALUATION. We work with the **Keeping Children Safe self-assessment models** and the dashboard provided by the Educo Foundation.

OTHER DOCUMENTS

- Document of adherence to the Manifesto "For the promotion of the protection and good treatment of children in Spain."
- Internal commitment document for the process of "Developing protection and good treatment in child care organizations."

- Code of conduct and good treatment.

9. WHO DO WE INVOLVE?

- To the families of children and adolescents through training, thorough understanding of their children's needs, and support for their own empowerment.
- To the city's administration, social organizations, especially those working with children, sports organizations, educational centers, and all other places within the scope of the association's children and adolescents.
- To society in general, through awareness-raising, campaigns, and events on Children's Rights.

10. DOCUMENT REVIEW

Our organization conducts an **annual** analysis of the potential risks that may exist in the services we manage, and we do so with the input of the professionals who come into daily contact with children and adolescents.

This is a living document, as risks can be continuously detected, and once recorded, they are protocolized to protect children. It is everyone's commitment to create safe spaces wherever we work.

The documents we have developed to detect risks:

- Risk indicator documents for the school stages of early childhood, primary and secondary education